



COMPANY POLICY

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Review cycle: **Annual**

Work Safe Policy

1. Policy statement

Sunrise Rentals Ltd believes that no job on any site is worth an injury. Production pressure, programme deadlines and customer expectations never override safety. This policy guarantees every employee and operator the right — and the responsibility — to stop work that is not safe.

2. The right to refuse unsafe work

Any employee, operator or subcontractor working for Sunrise Rentals Ltd has the **absolute right to refuse to carry out work they reasonably consider unsafe**, without fear of disciplinary action, loss of earnings or any other detriment. This includes, for example: operating plant with a suspected defect, working under an unsafe excavation or lift, proceeding without agreed RAMS, or continuing when ground, weather or site conditions have changed materially.

3. Stop, report, resolve

- **Stop** the task and make the area safe.
- **Report** immediately to the site supervisor and to the Sunrise Rentals office.
- **Resolve** — the concern is assessed by a senior manager in consultation with the person who raised it. Work does not restart until adequate controls are agreed and in place. Where the concern involves a client's site, we raise it with the principal contractor or site management before resuming.

4. Near miss reporting

Operators and employees are encouraged to report every near miss and unsafe condition, however small. Reports are logged, reviewed and acted upon — near misses are free lessons, and we treat them that way. The effectiveness of this policy is reviewed formally each year by the Director.

William O'Grady

Director, Sunrise Rentals Ltd

Signed: **21 June 2019**

Reviewed: **Annually**