



COMPANY POLICY

PPE Policy

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Review cycle: **Annual**

1. Policy statement

Where risks on our sites and our customers' sites cannot be fully controlled at source, Sunrise Rentals Ltd provides suitable personal protective equipment **free of charge** to employees and directly engaged operators, in line with the Personal Protective Equipment at Work Regulations 1992. PPE supplements — never replaces — safe plant and safe systems of work.

2. Minimum site PPE

Unless a site-specific assessment requires more, the minimum for all operational activities is:

- Safety helmet to EN 397.
- High-visibility vest or jacket to EN ISO 20471 (Class 3 for transport, weighbridge and roadside activities).
- Safety boots with ankle support and midsole protection (EN ISO 20345 S3).
- Gloves appropriate to the task.
- Eye protection and hearing protection where the risk assessment requires — including crushing, screening and concrete processing operations.

Specialist PPE — respiratory protection for dust from crushing and waste processing, face-fit tested where applicable — is issued according to the RAMS for the task.

3. Issue, care and replacement

- PPE is issued at induction and recorded against the individual; signature confirms receipt and the duty to use it.
- Worn, damaged or lost PPE is replaced promptly and without charge — there is never a cost barrier to being protected.
- PPE must be stored correctly, kept clean, and never modified; compatibility between items worn together is checked at issue.
- Visitors and delivery drivers attending our operations are provided with the PPE the area requires.

4. Compliance and review

Wearing the specified PPE is mandatory. Supervisors monitor compliance and lead by example; persistent refusal is dealt with under the disciplinary procedure. PPE requirements are reviewed

annually and whenever plant, tasks or legislation change.



William O'Grady

Director, Sunrise Rentals Ltd

Signed: **21 June 2019**

Reviewed: **Annually**